

# IMPORT CONTROL FORM



**PET MOVERS (S) PTE LTD**  
 ...towards parrfection in petcare...  
 4 Pasir Ris Parkway II, Singapore 519318  
 Tel: 6581 3688 Fax: 6581 3735  
 E-mail: info@petmovers.com.sg http://www.petmovers.com.sg



OWNER: \_\_\_\_\_ COUNTRY OF EXPORT: \_\_\_\_\_ ARR. FLIGHT/ DATE: \_\_\_\_\_

SINGAPORE CONTACTS: \_\_\_\_\_

KINDLY INDICATE IF YOUR PET/S IS ARRIVING AS  CARGO (WHEN PET IS BOOKED WITH CARGO DEPARTMENT OF AIRLINE AND AN AIRWAY BILL IS PROVIDED) OR AS  EXCESS BAGGAGE (WHEN PET'S FLIGHT IS BOOKED THROUGH YOUR AIRLINE'S PASSENGER RESERVATION DEPARTMENT AND WILL BE CHECKED IN WITH YOU AT THE PASSENGER TERMINAL)

PET'S NAME	MICROCHIP NUMBER	BREED	AGE (MONTHS/YEARS)/ GENDER/ COLOUR

**OWNER/ AUTHORIZED REPRESENTATIVE TO MARK THE IMPORT SERVICES AND CHARGES REQUESTED:**

IMPORT HANDLING, DOCUMENTATION AND CLEARANCE (1<sup>st</sup> PET) .....S\$390.55

IMPORT HANDLING, DOCUMENTATION AND CLEARANCE, (EACH ADDITIONAL PET IN SAME SHIPMENT) .....S\$176.55

AFTERHOURS CHARGES (APPLICABLE FOR ALL ARRIVALS OUTSIDE 9AM TO 4PM OF A WORKING WEEKDAY) .....S\$85.60

DELIVERY UPON COMPLETION OF CLEARANCE/ QUARANTINE (PER TRIP) .....S\$53.50

DOG WALKING DURING VISITING HRS (FOR 30 DAYS QUARANTINE EXCLUDING SUNDAYS & PUBLIC HOLIDAYS) --S\$74.50  
 (FOR 10 DAYS QUARANTINE EXCLUDING SUNDAYS & PUBLIC HOLIDAYS) --S\$160.50  
 (AD-HOC BASIS, PER DAY) .....S\$85.60

DOG LICENCE APPLICATION (INCLUDING OUR ADMIN FEE S\$53.50, W/ SERILISATION CERTIFICATION).....S\$67.50  
 (INCLUDING OUR ADMIN FEE S\$53.50, W/O SERILISATION CERTIFICATION)..... S\$123.50

GST VALUE DECLARATION (CUSTOMS TAX OF 7% OF PET/S' VALUE INCLUSIVE RELOCATION COST S\$ (GST IS WAIVED IF DECLARED VALUE IS S\$400.00 OR LESS) .DECLARE PET/S' VALUE:

OTHERS: (PLEASE SPECIFY)

**NOTE: PET MOVERS (S) PTE LTD IS ONLY RESPONSIBLE FOR THE SERVICES ACCEPTED.**

PLEASE AVOID DELAY! FOR LICENCE / QUARANTINE APPLICATIONS, KINDLY FORWARD COPIES OF:

- 1) PET'S VACCINATION RECORDS
- 2) PET'S SEROLOGY TEST RESULTS
- 3) OWNER'S NRIC/ FIN/ PASSPORT (CARD FRONT & BACK/ PASSPORT PHOTO ID)
- 4) DOCUMENTARY PROOF OF OWNERSHIP/ TENANCY OF RESIDENCE (FOR DOG LICENCE APPLICATION)

**TERMS AND CONDITIONS:**

- ❖ FULL PAYMENT OR A S\$500.00 DEPOSIT IS REQUIRED PRIOR TO LICENCE/ QUARANTINE APPLICATION
- ❖ OWNER/ AUTHORIZED REPRESENTATIVE WILL BE LIABLE FOR ANY CHARGES IMPOSED BY AVA
- ❖ ALL CHARGES MUST BE SETTLED AT LEAST 7 WORKING DAYS BEFORE THE PET/S DISCHARGE FROM QUARANTINE. A MINIMUM LATE FEE OF S\$20.00 IS APPLICABLE THEREAFTER, AS PER LATE FEE CHARGES IMPOSED BY AVA
- ❖ UPON SUBMITTING THIS AGREEMENT, A FEE OF S\$267.50 IS APPLICABLE FOR ANY CANCELLATION THEREAFTER.

I AM SIGNING THIS TO APPOINT PET MOVERS (S) PTE LTD FOR THE ABOVE MARKED SERVICES/ GOODS:

X  
 OWNER/ AUTHORIZED REPRESENTATIVE SIGNATURE & DATE

RECEIVED FROM: _____ INV AWH	BY _____
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Date:

Agri-Food and Veterinary Authority of Singapore  
Quarantine and Inspection Department  
5 Maxwell Road, #02-03 Tower Block  
MND Complex  
Singapore 069110

Dear Sir / Madam,

**Letter of Authorisation**

This letter serves to inform you that **PET MOVERS (S) PTE LTD** (Pet Agent Name) has been authorised to handle the \*importation / exportation / transhipment of my pet(s) on my behalf.

Description of Pet(s)	First Pet	Second Pet	Third Pet
Pet's Name			
Dog / Cat			
Species			
Date of Birth			
Colour			
Sex			
Microchip Number			

The pet agent will act on my behalf for:

- The handling of the documentation for \*import / export / transhipment
- The clearance at port of entry for \*import / export / transhipment
- The pet while it is in quarantine
- The discharge of the pet from quarantine (for import only)

The payment of the quarantine fees and other charges billed by AVA pertaining to my pet(s) will be borne by the \*pet agent/ myself. All invoices for all related charges will be billed to the party indicated above.

Thank you.

Yours Sincerely,



\_\_\_\_\_  
(signature of the owner)

\_\_\_\_\_  
(authorised signature and name of pet agent)

Name of owner: \_\_\_\_\_

NRIC/Passport No./FIN: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact number: \_\_\_\_\_

- Please tick  $\checkmark$  where applicable
- \* Please delete where applicable

## RESERVATION FOR QUARANTINE OF DOGS AND CATS

**NOTE: For reservation of quarantine space(s), please submit your application to the following address:**

**Quarantine and Inspection Department  
5 Maxwell Road, #02-03 Tower Block MND Complex, Singapore 069110  
Tel: (65) 6227 0670 Fax: (65) 6227 6305  
Email: [AVA\\_Import&Export\\_Animals@ava.gov.sg](mailto:AVA_Import&Export_Animals@ava.gov.sg)**

### 1. Details of APPLICANT (Owner / Importer or Representative in Singapore):

Mr/Mrs/Ms: \_\_\_\_\_

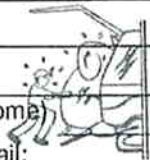
Address (in Singapore): \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

(Home) \_\_\_\_\_

Email: \_\_\_\_\_



**PET MOVERS (S) PTE LTD**

...towards purrfect positions and care...

4 Pasir Ris Farmway 3, Singapore 519318 to

61 Pasir Ris Farmway 3, Singapore 518232

Tel: (65) 6581-3688 Fax: (65) 6581-3735

Email: [info@petmovers.com.sg](mailto:info@petmovers.com.sg) <http://www.petmovers.com.sg>

(H/P) \_\_\_\_\_

**IMPORTANT:** Please provide VALID contact / e-mail in the form. Space(s) will be forfeited if AVA is unable to contact you at either the e-mail address or the phone number provided. Incomplete forms will not be processed.

### 2. Details of ANIMAL(S):

Country of Export: _____	Category of Export: C1 / C2 / D
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No	Dog / Cat	Breed	Age

### 3. Details of RESERVATION:

Estimated Date of Arrival: \_\_\_\_\_

<p><b>Total number of KENNEL:</b></p> <p>[    ] Basic kennel (with fan)</p> <p>[    ] Air-conditioned kennel</p>	<p><b>Total number of CATTERY:</b></p> <p>[    ] Basic cattery (with fan)</p> <p>[    ] Air-conditioned cattery</p>
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\* Space(s) is/are reserved based on availability

Signature of applicant/owner/authorized representative	Date
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For Official Use: <b>ACKNOWLEDGEMENT OF RECEIPT</b>	Date
Quarantine Reservation Code (QRC): _____	

**IMPORTANT:** A code will be given upon receipt of the quarantine reservation form. Please quote code for future reference. Acknowledge receipt of quarantine reservation form **DOES NOT** guarantee or confirm a quarantine space. It is expected the waiting time could be up till 3 months during peak period.

Quarantine of dogs and cats will be carried out at Sembawang Animal Quarantine Station (SAQS)  
10 Lorong Chencharu Road Singapore 769197 Tel: (65) 6482 2724

**ACCEPTANCE FOR QUARANTINE OF DOGS AND CATS**

**NOTE: Please complete [Part A, B and C] and attach to the online application for permit to import. Alternatively, you can fax to Fax: (65) 6227 6305 or Email: AVA\_Import&Export\_Animals@ava.gov.sg**

**Part A**

**1. Applicant details**

Details of APPLICANT (Owner / Importer or Representative in Singapore):  
 Mr/Mrs/Ms: \_\_\_\_\_  
 Singapore NRIC (if applicable) Or Passport Number: \_\_\_\_\_  
 Address (in Singapore): \_\_\_\_\_  
 \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (H/P)  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Relationship of applicant to animal (e.g. owner) \_\_\_\_\_

2. Description of animal			Date of Arrival:	
No	Microchip Number	Pet Name	Breed / age / sex	Species

**3. History of medical condition(s)**

Medical condition(s)	Type of Medication(s)	Dosage

**4. Remark(s) from the owner (e.g. feeding requirement, special care). Please state:**  
 \_\_\_\_\_  
 \_\_\_\_\_

**5. Quarantine Reservation Code (QRC):** \_\_\_\_\_

In consideration for allocating a quarantine space at Sembawang Animal Quarantine Station (SAQS) or Changi Animal and Plant Quarantine (CAPQ) for the animal(s) described on the above QRC, I agree to the terms and conditions on the 4<sup>th</sup> page of this set of documents. The Agri-Food & Veterinary Authority may impose any other conditions WITHOUT prior notification for the purpose of proper management and operation of the quarantine services.

I declare that the animal(s) which I am importing (as detailed in 2. above) is/are not pregnant at the time of export to Singapore.

I declare that to the best of my knowledge and belief all the above information is true and correct.

Signature of applicant/owner/authorized representative	Date
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**For official use: Reservation**  **Yes**      **Kennel No:** \_\_\_\_\_      **Cattery No:** \_\_\_\_\_

**Part B**

**AUTHORITY FOR PRIVATE VETERINARY ATTENDANCE AND TREATMENT**

If, in the opinion of the AVA Quarantine Station staff, my animal(s) requires veterinary attention whilst in quarantine, I authorize the Quarantine Station staff to arrange attendances and any necessary treatments by a private veterinarian on my behalf.

1. I acknowledge that while AVA will try to contact me prior to arranging any such attendances or treatment, this may not always be possible and I authorize AVA to arrange for such attendances and treatment without prior consultation with me.
2. I agree I am responsible for the payment of all costs and expenses associated with attendances and treatment of my animal(s) by a private veterinarian and will pay all fees due to the private veterinarian prior to the release of my animal(s) from the AVA Quarantine Station.
3. I agree to indemnify AVA against all expenses, losses, damages and costs that AVA may sustain or incur as a result, whether directly or indirectly, of the attendance and treatment of my animal(s) by a private veterinarian.
4. I agree to release AVA from all actions, suits, claims or demands of any nature together with all costs and expenses incurred in respect thereof which I may have against AVA arising in any way out of the attendance and treatment of my animal(s) by a private veterinarian.

Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Number \_\_\_\_\_ Animal name(s) \_\_\_\_\_

Relationship to Animal(s) (e.g. owner) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Name, address and contact details of my preferred private veterinary practice/veterinarian (leave blank if you do not have one and AVA will arrange a local veterinarian)**

\_\_\_\_\_  
\_\_\_\_\_



\* AVA Quarantine Station refers to Sembawang Animal Quarantine Station and Changi Animal and Plant Quarantine Station.

**Part C**

To: Quarantine and Inspection Department  
Agri-Food & Veterinary Authority  
5 Maxwell Road #02-00  
Tower Block MND Complex  
Singapore 069110  
Tel: 62270670 Fax: 62276305

**LETTER OF INDEMNITY FOR DOGS/CATS IN QUARANTINE**

This is to inform you that I am aware that my pet(s), mentioned below, has/have to undergo at least 10 days / 30 days\* quarantine (depending which category your pet(s) is/are importing), and I accept the risks involved. I will not hold the Agri-food & Veterinary Authority or the management of the quarantine station responsible for any outcome related to the risks while my pet(s) is/are in quarantine.

1. Name of Pet: \_\_\_\_\_ Type: Dog / Cat\* Breed: \_\_\_\_\_  
Sex: M / F\* Age: \_\_\_\_\_ Colour: \_\_\_\_\_
2. Name of Pet: \_\_\_\_\_ Type: Dog / Cat\* Breed: \_\_\_\_\_  
Sex: M / F\* Age: \_\_\_\_\_ Colour: \_\_\_\_\_
3. Name of Pet: \_\_\_\_\_ Type: Dog / Cat\* Breed: \_\_\_\_\_  
Sex: M / F\* Age: \_\_\_\_\_ Colour: \_\_\_\_\_

.....  
**Signature/Date**

\* delete where not applicable